



CITY OF
BAINBRIDGE ISLAND

2022 FEE SCHEDULE

As of September 1, 2022

City of Bainbridge Island Fee Schedule

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1. ANIMAL LICENSES

(Ordinance No. 91-41)

ANIMAL LICENSE, LIFETIME, SPAYED/NEUTERED \$6.00
Good for the life of the pet. Owner must have proof that pet has been spayed or neutered.

*ANIMAL LICENSE, ANNUAL NOT SPAYED/NEUTERED \$25.00
Year runs from July 1 to June 30.

*ANIMAL LICENSE, HALF YEAR, NOT SPAYED/NEUTERED \$12.50
Applies if purchased after January 1. Does not apply to renewals and lifetime licenses.

*ANIMAL LICENSE, TAG REPLACEMENT \$1.00

*ANIMAL LICENSE, PENALTY \$5.00
Applies if a license has not been obtained by July 31.

*Note: Licenses are required for dogs, optional for cats. License tags shall be provided free of charge for certain animals such as guide and service dogs.

BOARDING KENNEL, ANNUAL \$150.00
Applies to all kennels, regardless of animal type boarded.

BOARDING KENNEL, PRORATED \$150.00 X Fraction of Yr Left
Applies to new businesses commencing operations after July 31.

BOARDING KENNEL, PENALTY \$25.00
Applies if a license has not been obtained by July 31.

COMMERCIAL KENNEL, ANNUAL \$250.00
Applies to all commercial kennels, no matter the animal breed or species.

COMMERCIAL KENNEL, PRORATED \$250.00 X Fraction of Yr Left
Applies to new businesses commencing operations after July 31.

COMMERCIAL KENNEL, PENALTY \$25.00
Applies if a license has not been obtained by July 31.

HOBBY KENNEL, LIFETIME \$50.00
For persons keeping up to 10 altered animals and no unaltered animals.

HOBBY KENNEL, ANNUAL \$100.00

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Applies to all persons keeping more than 5 unaltered dogs
and/or cats over 6 months old.

HOBBY KENNEL, PRORATED	\$100.00 X Fraction of Yr. Left
Applies to new applicants commencing operations after July 31.	

HOBBY KENNEL, PENALTY	\$25.00
Applies if a license has not been obtained by July 31.	

GROOMING PARLOR, ANNUAL	\$25.00
Applies to all grooming parlors, no matter the animal served.	

GROOMING PARLOR, PRORATED	\$25.00 X Fraction of Yr. Left
Applies to new businesses commencing operations after July 31.	

GROOMING PARLOR, PENALTY	\$10.00
Applies if a license has not been obtained by July 31.	

PET SHOP, ANNUAL	\$25.00
Applies to all pet stores, no matter the type of animal sold.	

PET SHOP, PRORATED	\$25.00 X Fraction of Yr. Left
Applies to new business commencing operations after July 31.	

PET SHOP, PENALTY	\$10.00
Applies if a license has not been obtained by July 31.	

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2. BUSINESS LICENSES

(Ordinance No. 99-28, Resolution No. 2011-08)

BUSINESS LICENSE – INITIAL APPLICATION	\$65.00
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BUSINESS LICENSE – RENEWAL	\$65.00
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SPECIAL BUSINESS – AMUSEMENT GAME (BIMC 5.12) Billiard, Pool and Foosball. License expires 2/28 of each year.	\$25.00
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SPECIAL BUSINESS – JUKEBOX (BIMC 5.28) License expires 12/31 of each year.	\$100.00+ \$10.00/jukebox
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SPECIAL BUSINESS – GAMES OF SKILL (BIMC 5.24) Includes video games. License expires 12/31 of each year.	\$25.00+ \$50.00/game
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SPECIAL BUSINESS – CABARET (BIMC 5.16) Applies to businesses with live entertainment. License expires 12/31 of each year.	\$60.00
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SPECIAL BUSINESS – PENALTY (Ordinance No. 92-10)	10% of fee per month delinquent
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3. COPY FEES

(Resolution No. 2018-24)

A. PUBLIC RECORDS FEES

INSPECTION OF RECORDS Inspection of records on the City's website or by appointment at the City.	No Fee
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PAPER COPIES OF RECORDS (11" x 17" or smaller, double-sided or single-sided)	\$0.15 per page
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OUTSOURCED COPIES OR SCANS OF RECORDS (Outside vendors can be used for unusual formats, large quantities, or when a requester asks for delivery of copies faster than the City can process)	Actual Cost
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ELECTRONIC RECORDS

Public Records Portal or Email	\$0.10 per gigabyte (\$0.00 if <1 GB); and \$0.05 per every 4 records (\$0.00 if < 4 records)
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Digital Storage Devices (E.g., records are copied to optical storage devices, such as a CD or DVD, or a flash drive)	Actual Cost
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Scans (A per-page charge for converting a record from a paper copy to an electronic format)	\$0.10 per page (single- or double-sided)
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MAILING PHYSICAL RECORDS OR STORAGE DEVICES	Actual cost of postage and container/envelope
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CUSTOMIZED SERVICE (Data compilations prepared as a customized service. Cost is in addition to copy fees above.)	Actual cost
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CLERK CERTIFICATION	\$1.00 per document
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Copy charges above may be combined to the extent more than one type of charge applies to copies released in response to a particular request.

For large requests, the City may take one or more of the following actions: require a deposit of 10 percent of the estimated copying costs before making copies; provide copies in installments; or require payment before providing further installments.

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B. FINGERPRINTS \$10.00
(Ordinance No. 92-24, Resolution No. 92.39)

C. CUSTOMIZED GIS MAPS AND CAD DATASET QUERIES

Custom maps, or any other kind of GIS work (spatial queries) are available at a \$43.00 per hour cost and will be pro-rated to the nearest ¼ hour. If printed copies are requested, they will be additionally charged at the materials cost detailed below. Internal, or other agency requests that are part of ongoing City-sponsored work are not charged.

Commonly requested maps are available for download (at no charge) in a PDF format from the City website.

Printed materials are charged per square foot. Following are standard sheet sizes and the associated cost.

18" x 24"	\$7.00
24" x 36"	\$14.00
28" x 40"	\$18.00
36" x 48"	\$28.00
36" x 60"	\$35.00

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4. DEPOSITS

BID PLANS OR SPECIFICATIONS
(BIMC 3.72)

A non-refundable
fee is set on bid call

BUILDING & PLANNING

See Building & Planning Fees Section

PARK USE PERMIT
(BIMC 12.20)

This permit is refundable if the park is clean after use, as determined
by City staff.

If less than one hundred people attend

\$75.00

If more than one hundred people attend

\$100.00

SURETY DEPOSIT

Bond = 125% of valuation of project

RESERVATION OF WATER/SEWER SYSTEM
(Ordinance No. 2006-07)

A non-refundable deposit equal to 10%
(Prior to receiving the binding commitment)

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5. PARKING

POLICE STATION

(Resolution No. 2017-01)

Downtown Employee Parking

\$20.00
(6 months)

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6. PERMITS (Except Building & Planning)

CONCEALED PISTOL LICENSE (first-time application) (RCW 9.41.070(5), Resolution No. 2019-01) \$18.00 is the City's share; \$18.00 goes to the State; \$13.25 goes to the FBI.	\$49.25
CONCEALED PISTOL LICENSE (renewal) (RCW 9.41.070(6)) \$14.00 is the City's share; \$18.00 goes to the State.	\$32.00
CONCEALED PISTOL LICENSE (late renewal penalty) (RCW 9.41.070(9); Resolution No. 2017-01) \$21.00 is the City's share; \$21.00 goes to the State.	\$42.00
CONCEALED PISTOL LICENSE – REPLACEMENT	\$10.00
FIREARMS DEALER LICENSE (RCW 9.41.110) \$125 goes to the State.	\$125.00
PUBLIC DANCE PERMIT (Ordinance No. 92-24) This permit is for dances or concerts that require the involvement of the Police and/or the Public Works departments.	\$250.00

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7. FACILITIES RENTAL

(Resolution No. 2000-33)

Use of city facilities requires that before using the premises the applicant shall provide a certificate of general liability insurance showing the City as insured covering the premises used for no less than \$1,000,000 for each occurrence and \$2,000,000 aggregate coverage.

RENTAL OF CITY HALL: Non-profit (Commercial/Private not allowed)

Council Chambers (without kitchen)

\$15.00/Hour

Council Chambers (with kitchen)

\$25.00/Hour

RENTAL/USE OF TOWN SQUARE:

No charge but reservation
and deposit is required

RENTAL/USE OF WATERFRONT PARK COMMUNITY CENTER:

Administrative Processing Fee (Non-refundable)

\$10.00

	Non-Commercial	Commercial	Damage/ Cleaning Deposit	Alcohol surcharge
HUNEY HALL	\$50/hr.	\$100/hr.	\$150	\$75
DINING ROOM	\$35hr.	\$70/hr.	\$150	\$75
FIRESIDE ROOM	\$35hr.	\$70/hr.	\$150	\$75
CONFERENCE ROOM	\$30hr.	\$60/hr.	\$150	No alcohol

The grand piano located in Huney Hall is available for rent through a separate contract with the Bainbridge Community Piano Association for \$50 per event.

City of Bainbridge Island Fee Schedule

8. FIRE AND FIRE INSPECTION FEES

(Ordinance No. 97-10, Resolution No. 2016-10)

The charges in this section are in addition to any applicable charges in other sections.

FIRE MARSHALL PLAN REVIEW OF PLANNING APPLICATIONS:

These charges are included in Building and Planning fee amounts. See Section 9.

BUILDING PLAN REVIEWS AND FIELD INSPECTIONS:

THE SUM OF:

A. GENERAL FIRE PROTECTION REVIEW

(All except reroof, mechanical, or demolition)

Building Valuation under \$25,000	\$100.00
Building Valuation \$25,000 to \$99,999	\$200.00
Building Valuation \$100,000 to \$499,999	\$300.00
Building Valuation \$500,000 to \$999,999	\$400.00
Building Valuation \$1,000,000 or greater	\$500.00*

* = per \$ million value or portion thereof.

B. SPRINKLER SYSTEMS

Permit and plan review fees shall be based on the fee schedule utilized for computing Building Permit fees using the actual contract cost of the installation of the sprinkler system as the value.

C. FIRE ALARM SYSTEMS

Permit and plan review fees shall be based on the fee schedule utilized for computing Building Permit fees using the actual contract cost of the installation of the fire alarm system as the value.

E. OTHER FIRE EXTINGUISHING SYSTEMS

(Range hood systems, clean agent systems, etc.)

Charge per system	\$200.00
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F. INCOMPLETE DRAWINGS OR RE-INSPECTIONS

Charge per event	\$200.00
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UNIFORM FIRE CODE PERMITS

To store, use or handle materials, or to conduct processes which produce conditions hazardous to life or property.

Permit Fees:	New Permit	Renewal
a.1. Aerosol Products (Storage & Handling)		
a.2. Aircraft refueling vehicles		
a.4. Asbestos removal		
b.1. Battery systems		
Bowling pin or alley refinishing		
c.1. Candles and open flames in assembly areas		
c.2. Carnivals and fairs		
c.3. Cellulose nitrate film		
c.4. Cellulose nitrate film storage		
c.5. Combustible fiber storage		
c.6. Combustible material storage		
c.7. Compressed gases		
c.8. Commercial Rubbish-handling operation		
c.9. Cryogenics		
d.1. Dry cleaning plants		
d.2. Dust-producing operations		
e.1. Explosives or blasting caps	n/a	Not Allowed
f.1. Fire hydrants and water control valves	n/a	
f.2. Fireworks	n/a	Municipal Code
f.3. Flammable or combustible liquids		
f.5. Fumigation or thermal insecticide fogging		
h.1. Hazardous materials		
h.2. High piled combustible storage		
h.3. Hot-work operations		
l.1. Liquefied petroleum gases		
l.2. Liquid or gas-fueled vehicles or equipment in assembly buildings		
m.1. Magnesium working or operations		
m.2. Mall, covered		
m.3. Motor vehicle fuel dispensing stations including marine fuel stations		
o.1. Open burning (Outdoor burning)		
o.2. Organic coatings		
o.3. Ovens, industrial baking or drying		
p.1. Parade floats		
p.2. Places of assembly		
p.3. Pyrotechnical special effects material		
r.1. Radioactive materials		
r.2. Refrigeration equipment		
r.3. Repair garages		
s.1. Spraying or dipping operations		
t.1. Temporary membrane structure tents and canopies		

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- t.2. Tire storage
- w.1. Wood products

OUTDOOR BURNING PERMITS

(Ordinance No. 2000-27, Resolution No. 2019-01)

All fires must comply with all applicable Washington State laws and regulations.

The property owner is responsible for payment of all permit fees.

Agricultural fires

On land designated by the City or Kitsap County as agricultural land

No Charge

All other locations

No Charge

Firefighting instructional fires

No Charge

Recreational fires greater than three feet diameter

No Charge

Recreational fires less than three feet diameter

no permit required

Storm or flood debris burning

No Charge

May be waived in times of emergency.

Fires that do not comply with all City and State laws and regulations are subject to charges for all time and equipment used by the City and / or the Bainbridge Island Fire Department to deal with the non-complying fire. Time is charged at the Hourly Rate as established by Ordinance No. 99-47.

ROUTINE (ANNUAL OR BIENNIAL) INSPECTIONS

No Charge

(Authority to charge enacted by Ordinance 97-10 and repealed by Ordinance 2005-22 and Resolution 2005-23)

City of Bainbridge Island Fee Schedule

9. BUILDING AND PLANNING FEES

The charges in this section are in addition to any applicable charges in other sections.

All fees and charges shall be paid before an application is deemed complete, and issuance of a permit or approval may be withheld until all fees and charges have been paid.

ADMINISTRATIVE CODE INTERPRETATION (BIMC 1.28.010A, Resolution No. 2006-50)	\$2,210.00
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AFTER-THE-FACT PERMIT INVESTIGATION FEE
(BIMC 15.040.050C, Ordinance No. 2022-05, Resolution Nos. 2022-06 and 2022-22)
This fee is equal to 200% of the permit fee(s) the City would have charged had the applicant obtained the permit(s) before commencing work.

AGRICULTURAL CONDITIONAL USE (Ordinance No. 2011-02, Resolution No. 2022-06)	\$3,680.00
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AGRICULTURAL RETAIL PLAN (Resolution No. 2022-06)	\$1,900.00
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APPEAL OF ADMINISTRATIVE DECISIONS (BIMC 2.16, Ordinance No. 92-24, Resolution No. 2006-50)	\$530.00
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APPEAL OF Environmental Impact Statement (EIS) ADEQUACY (Resolution No. 2006-50)	\$530.00
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APPEAL OF HEARING EXAMINER OR PLANNING COMMISSION DECISION (BIMC 2.16, Ordinance No. 92-24, Resolution No. 2006-50)	\$530.00
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APPEAL OF SEPA DETERMINATION (Ordinance No. 92-24, Resolution No. 2006-50)	\$530.00
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BOUNDARY LINE ADJUSTMENT (BIMC 1.28.010A, Ordinance No. 92-24, Resolution No. 2006-50)	\$2,010.00
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BUILDING ABATEMENT (Ordinance No. 92-24)	see ENFORCEMENT
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BUILDING FEE - STATE BUILDING CODE COUNCIL (SBCC) (Ordinance No. 92-24)	\$6.50 for the first unit, plus \$2.00 for each additional unit
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Commercial projects permitted under the IBC or IEBC.	\$25.00
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SBCC building fees are remitted to the State of Washington and fund studies on building activity.

BUILDING PERMIT

Calculated using the table below

(Ordinance No. 2022-05, Resolution No. 2022-06)

Building permit fees are based on valuation, which is determined from the type of construction and square footage, or from the contractor's bid. The City updates the construction/square footage factors each year based on square foot construction cost data from the International Code Council (ICC).

ICC Building Code – Building Valuation Fee Schedule

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$29.38
\$500.01 to \$2,000.00	\$29.38 for the first \$500.00 plus \$3.81 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,000.01 to \$25,000.00	\$86.53 for the first \$2,000.00 plus \$17.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$489.03 for the first \$25,000.00 plus \$12.63 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$804.78 for the first \$50,000.00 plus \$8.75 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$1,242.28 for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$4,042.28 for the first \$500,000.00 plus \$5.94 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$7,012.28 for the first \$1,000,000.00 plus \$4.56 for each additional \$1,000.00, or fraction thereof

BUILDING PERMIT RE-INSPECTION FEE

Hourly Rate

(Ordinance No. 2022-05, Resolution No. 2022-06)

This fee is charged at the Director's discretion.

CODE ENFORCEMENT

See ENFORCEMENT

COMPREHENSIVE PLAN AMENDMENT

(Ordinance No. 99-47, Resolution No. 2006-50)

Fees are due upon filing of the application.

Site Specific	\$8,390.00
Not Site Specific	\$8,040.00

CONDITIONAL USE PERMIT

(Ordinance No. 94-03, Resolution No. 2022-06)

Minor	\$3,620.00
Major	\$20,020.00
Minor Adjustment/Amendment to Approved Conditional Use Permit	\$4,050.00
Major Adjustment/Amendment to Approved Conditional Use Permit	\$20,020.00

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Revision to a Conditional Use Permit Under Review, as Determined by the Director \$3,380.00

CONSOLIDATED PERMIT REVIEW
(BIMC 2.16.170, Resolution No. 2006-50) The charge is the highest permit applied for plus one-third of all other applications.

CONSULTATION* \$750.00
(BIMC 1.28.10A, Resolution No. 2022-06)

*The Director is authorized to deduct the consultation fee from the official land use permit fee if a subsequent preapplication meeting or land use permit is applied for by that applicant within one year of a consultation meeting.

CRITICAL AREA PERMIT FEES (Resolution No. 2022-06)

Buffer Enhancement Plan Review \$3,300.00

Critical Area Site Investigation \$590.00

Critical Area Permit - Major \$3,540.00

Critical Area Permit - Minor \$1,750.00

Geologically Hazardous Area Third-Party Geotechnical Review Deposit \$2,500.00

(An additional deposit may be required when estimated third-party review costs exceed previous deposits. Final balance of any unpaid review service fees is due prior to issuance of permits.)

(Resolution. No. 2018-09)

Environmental Report/Document Third-Party Review Deposit \$3,500.00

Environmental Reports/Documents may include, but are not limited to:

- Habitat Management Plans
- Buffer Enhancement Plans
- Wetland Critical Areas Reports
- Wetland Mitigation Plans
- Aquifer Recharge Protection Area (ARPA) Stewardship Plans

(This deposit is required only when the Director has determined third-party review is necessary. An additional deposit may be required when estimated third-party review costs exceed previous deposits. Final balance of any unpaid review service fees is due prior to issuance of permits.)

Reasonable Use Exception
(Resolution No. 2022-06)

Single Family Residence \$9,800.00

All Other \$13,140.00

Critical area restoration and enhancement projects not required as project mitigation and meeting the criteria of BIMC 16.20.040.B.2 shall not be charged fees by the City for pre-application meetings, permit applications, or other review and authorization processes; provided, that this shall not apply to fees for the appeal of City decisions.

DEMOLITION PERMIT \$55.00
(Resolution No. 2022-06)

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ENFORCEMENT Hourly Rate of \$140.00 plus costs
(Ordinance No. 2003-31, Resolution No. 2022-06)

Hourly rates and costs for investigation and processing of a violation of the City Code (BIMC) are from the commencement of the investigation until the time the City specifically notifies the owner/developer that the violation has been satisfactorily corrected.

ENVIRONMENTAL REVIEWS

(Ordinance Nos. 92-24 and 99-47, Resolution No. 2006-50)

SEPA Review if Environmental Impact Statement (EIS) not required \$1,640.00

SEPA Review if EIS required \$310.00

EIS Addendum \$310.00

EIS Supplement \$310.00

(The applicant will also enter into a three-party contract with the City. A consultant will be selected by the City to prepare the EIS, Addendum, or Supplement. See *Environmental Report/Document Third-Party Review Deposit*.)

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA flood zone review) \$520.00
(Resolution No. 2022-06)

FINAL LARGE LOT SUBDIVISION See LONG SUBDIVISION

FINAL SHORT SUBDIVISION See SHORT SUBDIVISION

FINAL SUBDIVISION See LONG OR SHORT SUBDIVISION

FLOOR AREA RATIO (FAR) BONUSES IN THE MIXED USE TOWN CENTER AND HIGH SCHOOL ROAD DISTRICTS

(Ordinance No. 2021-10, Resolution Nos. 2001-02 and 2006-50)

Residential Development \$18.00 / Square Foot

Mixed Use Development \$25.00 / Square Foot

Commercial Development \$34.00 / Square Foot

NOTE: The ability to design a development project using FAR has been suspended by Ordinance Nos. 2021-10 and 2022-16 until March 10, 2024.

GEOLOGICALLY HAZARDOUS AREA THIRD-PARTY \$2,500.00

GEOTECHNICAL REVIEW DEPOSIT

(Resolution No. 2018-09)

(Final balance of any unpaid geotechnical review service fees due prior to issuance of building permits)

GRADING PLAN REVIEWS AND PERMITS

(BIMC 1.28.010 A, Ordinance No. 2022-05, Resolution No. 2022-06)

Plan review – 100 cubic yards or less No fee

Plan review – 101 to 1,000 cubic yards \$1,420.00

Plan review – 1,001 to 10,000 cubic yards \$2,930.00

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Plan review – 10,001 to 100,000 cubic yards	\$5,210.00
Plan review – greater than 100,000 cubic yards	\$390.00 + \$.05/cubic yard
Permit – 100 cubic yards or less	No fee
Permit – 101 to 1,000 cubic yards	\$810.00
Permit – 1,001 to 10,000 cubic yards	\$3,270.00
Permit – 10,001 to 100,000 cubic yards	\$4,890.00
Permit – greater than 100,000 cubic yards	\$390.00 + \$.05/cubic yard

HOURLY RATES

(Resolution No. 2022-06)

These hourly rates apply when referenced in other parts of this fee schedule or when services are provided, and no fee is listed.

Building permit services	\$125.00
Planning permit services	\$165.00
Development engineering services	\$160.00

LARGE LOT SUBDIVISION (Resolution No. 2022-06)	\$17,620.00
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LARGE LOT SUBDIVISION, MINOR ALTERATION (Resolution No. 2022-06)	\$2,190.00
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LEGISLATIVE REVIEW OF DEVELOPMENT REGULATIONS (BIMC 2.16.180, Resolution No. 2022-06)	\$19,190.00
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LONG SUBDIVISION (BIMC 2.16, Resolution No. 2022-06)	\$32,360.00
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LONG SUBDIVISION, MINOR ALTERATION OF AN APPROVED PLAT (Resolution No. 2022-06)	\$2,800.00
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LONG SUBDIVISION, REPLATTING OR AMENDMENT OF AN APPROVED PLAT (Resolution No. 2022-06)	
Major Plat Alteration, Including Replatting	\$20,020.00
Revision to a Subdivision Under Review or Review of a Disapproved Subdivision, as Determined by the Director	\$3,380.00

MECHANICAL PERMITS

(Ordinance No. 2022-05, Resolution Nos. 2022-06 and 2022-22)

Base permit issuance	\$125.00
(This first mechanical permit fee is in addition to the others below)	
Furnace, regardless of BTUs/hour	\$41.00
Installation of each floor furnace (including vent) or suspended furnace	\$41.00
Installation of each appliance vent	\$41.00
Repair or addition	\$41.00
Boiler or compressor up to 100,000 BTUs/hour	\$41.00
Boiler or compressor, 100,001 BTUs/hour and above	\$124.00

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Air handlers, regardless of cubic feet per minute	\$41.00
Evaporative coolers	\$41.00
Ventilation fan to single duct	\$41.00
Ventilation system not part of any heating or AC	\$41.00
Hood installation	\$41.00
Domestic-type incinerator	\$41.00
All other pieces of equipment	\$41.00
Inspections outside of normal business hours	\$280.00
Reinspections	\$124.00
Inspections for which no fee is specified	\$124.00
Additional plan review	\$124.00
 MOBILE HOME PERMIT (Resolution No. 2007-05)	 \$150.00
 OPEN SPACE REVIEW (BIMC 1.28.010A, Ordinance No. 92-24, Resolution No. 2022-06)	 \$1,750.00
 PARK LAND DEDICATION AND/OR FEE IN LIEU OF (Ordinance No. 84-09) PUDs and rezones to multi-family are required on a case by case basis to dedicate land and/or pay a fee for parklands.	 City Council determines
 PARKING CONTRIBUTION IN LIEU OF ON-SITE SPACES (BIMC 18.81.030.P, Resolution Nos. 99-14, 2001-03 and 2006-50) Per Space	 \$18,550.00
 PERMIT RENEWAL FEE (BIMC 15.04.050, Ordinance No. 96-12)	 50% of total of Building Permit Fee + Building Plan Check Fee + Planning Review Fee
 PLAN CHECK FEE (Plan review by Building Division) (BIMC 15.04.050 B, Ordinance No. 2007-08)	 65% of Building Permit Fee
 PLAN REVISIONS REVIEW FEE (By Building Division. Includes review of plan revisions). (BIMC 15.04.050 B&F, Ordinance No. 2022-05, Resolution No. 2022-06) This fee is charged at the Director's discretion.	 Hourly Rate
 PLANNING AND/OR ENGINEERING REVIEW OF BUILDING PERMITS (BIMC 15.04.050 F, Resolution No. 2007-05) For building permits that have had no prior planning or zoning review, this fee shall be 20% of the Building Permit fee to cover engineering reviews for drainage analysis, and planning reviews, except that the fee shall be 10% of the Building Permit Fee for such reviews for accessory dwelling units.	 20% of the Building Permit or 10% if for an Accessory Dwelling Unit
 PLAT UTILITY ENGINEERING REVIEWS	

City of Bainbridge Island Fee Schedule

(Resolution No. 2022-06)

Base zero – 2 to 4 lot short subdivision or equivalent, but only if the City determines no utility review work is required during land use review process	No Fee
Base one – 2 to 4 lot short subdivision or equivalent	\$5,140.00
Base two – 5 to 15 lot long subdivision or equivalent minor commercial development	\$15,420.00
Base three – 15+ lot long subdivision or equivalent major commercial development	\$25,710.00

PLUMBING PERMITS

(Ordinance No. 2022-05, Resolution Nos. 2022-06 and 2022-22)

Base permit issuance	\$125.00
(This first plumbing permit fee is in addition to the others below)	
Fixtures and vents on one trap	\$41.00
Repair or alteration of drainage or vent piping	\$41.00
Sewers, disposal systems, and interceptors: building sewer	\$124.00
Sewers, disposal systems, and interceptors: cesspool	\$124.00
Sewers, disposal systems, and interceptors: private sewage system	\$124.00
Sewers, disposal systems, and interceptors: industrial waste pretreatment interceptor	\$124.00
Sewers, disposal systems, and interceptors: rainwater system	\$1,700.00
Water piping system	\$216.00
Water heater installation, including vent	\$41.00
Gas piping system	\$216.00
Plumbing system with atmospheric-type vacuum breakers	\$850.00
Plumbing system with all other types of backflow protection devices	\$1,710.00
Plumbing, all other pieces of equipment	\$124.00
Plumbing inspections outside of normal business hours	\$278.00
Plumbing reinspections	\$144.00
Plumbing inspections for which no other fee is specified	\$144.00
Plumbing, additional plan review	\$144.00
Plumbing: Sewers, disposal systems, and interceptors: rainwater systems w/easement	\$2,440.00

POOL OR SPA PLUMBING PERMIT
(Resolution No. 2022-22)

Calculated based on project valuation,
see building permit section

PRE-APPLICATION CONFERENCE MEETING

(BIMC 1.28.010 A, Resolution No. 2022-06)

Meeting only for minor land use permits (i.e., minor conditional use, minor variance, minor site plan review, short subdivision, and any action that doesn't require a pre-application meeting).	\$2,850.00
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Meeting for all other land use permits (i.e., major conditional use, major variance, major site plan review, long subdivision, and other actions that require a pre-application meeting).	\$2,850.00
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City of Bainbridge Island Fee Schedule

Meeting and Committee Meeting	\$930.00
Meeting and Public Participation Meeting	\$930.00
RENOTICING FEE (Resolution No. 2022-06)	\$390.00
REZONE (BIMC 2.16.140 and 2.16.180, Resolution No. 2022-06)	\$8,390.00
SHORELINE PERMITS (Resolution No. 2022-06)	
Adjustment/Revision to Approved Shoreline Permit	\$3,380.00
Administrative Conditional Use Permit (includes enlargement of an existing structure)	\$8,470.00
Administrative Review (includes both Substantial Development Permit and Administrative Shoreline Variance)	\$8,470.00
Buoy (Programmatic Review)	\$1,500.00
Shoreline Exemption without SEPA	\$1,500.00
Shoreline Exemption with SEPA	\$1,940.00
Shoreline Conditional Use Permit	\$10,770.00
Shoreline Variance:	
Full process (Hearing Examiner)	\$10,940.00
Shoreline Clearing Permit (including tree removal) (Not applicable to removals of hazard trees as determined by an ISA TRAQ Arborist.)	\$1,520.00
Environmental Report/Document Third-Party Review Deposit	\$3,500.00
Environmental Reports/Documents may include but are not limited to:	
– Habitat Management Plans	
– Mitigation Plans, Monitoring Plans, and Monitoring Reports	
– Violation Mitigation/Restoration Plans	
(An additional deposit may be required when estimated third-party review costs will exceed previous deposits. Final balance of any unpaid review service fees is due prior to issuance of permits.)	
<p>Fish and wildlife habitat restoration and enhancement projects within the jurisdiction of the City's Shoreline Management Master Program and meeting the criteria in WAC 173-27-040(2)(o) and (p) shall not be charged fees by the City for pre-application meetings, permit applications, or other review and authorization processes; provided, that this subsection shall not apply to fees for the appeal of City decisions.</p>	
SHORT SUBDIVISION (BIMC 2.16.070, Resolution No. 2022-06)	
Two lots without SEPA	\$6,600.00

City of Bainbridge Island Fee Schedule

Two lots with SEPA	\$7,190.00
Three to four lots without SEPA	\$10,290.00
Three to four lots with SEPA	\$10,870.00
 SHORT SUBDIVISION ALTERATION	
Minor Plat Alteration	\$1,970.00
Major Plat Alteration, Including Replatting	Same as new short subdivision fee above
Amendment of a Disapproved Application (Amendment must be filed within 180 days of original project disapproval.)	\$2,310.00
 SIGN PERMIT AND RELATED (Ordinance 94-03, Resolution No. 2022-06)	
Sign Permit	\$730.00
Sign Variance	\$1,150.00
 SITE PLAN REVIEW (Resolution No. 2022-06)	
Minor	\$9,510.00
Major	\$17,530.00
Minor Adjustment/Amendment to Approved Site Plan	\$4,050.00
Major Adjustment/Amendment to Approved Site Plan	\$17,530.00
Revision to a Site Plan Under Review, as Determined by the Director	\$3,380.00
 TEMPORARY CONSTRUCTION STAGING PERMIT (Ordinance No. 2020-03, Resolution No. 2022-06)	
	\$1,500.00
 TEMPORARY PARKING LOT PERMIT (Ordinance No. 2014-08, Resolution No. 2014-07)	
	\$720.00
 TRANSPORTATION IMPACT FEE (TIF) (Ordinance No. 2017-21, Resolution No. 2020-01)	
Per Trip Charge	\$1,811.82
Administrative Fee	2% of calculated TIF
Independent Fee Calculation Review	\$500.00
 TREE ASSESSMENT – ARBORIST REVIEW	
Review in the field of dead/hazardous trees.	\$280.00
 TREE REMOVAL/VEGETATION MAINTENANCE PERMIT (Resolution No. 2022-22)	
	\$1,340.00 (Not applicable to removals of hazard trees as determined by ISA TRAQ Arborist)
 TREE REMOVAL/VEGETATION MAINTENANCE PERMIT AFTER-THE-FACT (Ordinance No. 2015-03, Resolution No. 2022-06)	
	\$1,500.00

City of Bainbridge Island Fee Schedule

TREE REMOVAL OF LANDMARK TREE PERMIT (Resolution No. 2022-06)	\$1,800.00 (Not applicable to removals of hazard trees as determined by ISA TRAQ Arborist)
TREE CLEARING ON THE SHORELINE	SEE SHORELINE CLEARING PERMIT
VARIANCE (Ordinance Nos. 94-03 and 2005-03, Resolution Nos. 2006-50 and 2022-06)	
Minor	\$6,330.00
Major	\$20,020.00
Revision to a Variance Under Review, as Determine by the Director	\$3,380.00
VARIANCE – SHORELINE	see SHORELINE PERMITS
VARIANCE – SIGN	see SIGN VARIANCE
WELLS, EXEMPT – State Health Department mandated fee (Chapter 90.94 RCW)	\$500.00
WIRELESS FACILITIES (Ordinance No. 2019-15, Resolution No. 2022-06)	
Eligible Facility Requests (EFR)	\$1,500.00
Small Wireless Facility (SWF) – Permit Fee	\$570.00 non-recurring fee per SWF application, which covers up to 5 SWFs, and \$109.00 for each additional SWF beyond 5
Small Wireless Facility (SWF) – New Poles	\$1,090.00 non-recurring fee for each new pole intended to support one or more SWF
Small Wireless Facility (SWF) – Site Fee for Locating on City Property	\$300.00 recurring fee per SWF per year
Wireless Communication Facility (WCF)	\$1,070.00
ZONING VERIFICATION LETTER (Resolution No. 2022-06)	\$910.00

City of Bainbridge Island Fee Schedule

10.TAXES

B&O TAX

(Ordinance No. 2019-35, Resolution No. 99-27, unless otherwise indicated)

Returns are due annually each April 15th following the tax year. Per RCW 35.21.710 the rate is not to exceed two-tenths of one percent (.2%) on the gross income of persons doing business within the city. The current City rate is one-tenth of one percent (.1%); on gross revenue generated on Bainbridge Island exceeding \$150,000.00.

B&O TAX ON UTILITIES

(BIMC 3.88, Ordinance No. 97-33)

Electricity and Telephone	6.0% of Gross Revenue
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(BIMC 5.08, Ordinance No. 99-53)

Solid Waste (garbage)	5.0% of Gross Revenue
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Cable Television	6.0% of Gross Revenue
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Storm Water	6.0% of Gross Revenue
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Water and Sewer owned or operated by municipal corporation or for-profit entity (Ordinance No. 2016-19)	6.0% of Gross Revenue
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COMMERCIAL PARKING TAX

30.0% of Gross Revenue

(Ordinance No. 99-54, Resolution No. 2004-36)

Due in the month following each calendar quarter.

B&O TAX – PENALTY

(Ordinance No. 2004-17)

5.0% if paid by 3/31

15.0% if paid by 4/30
else 25.0%

COMMERCIAL PARKING TAX – PENALTY

(Ordinance No. 99-26)

10% of tax due for
each month unpaid

EXCISE TAX ON LODGING (HOTEL/MOTEL TAX)

(Ordinance No. 98-56)

4.0%

City of Bainbridge Island Fee Schedule

GAMBLING TAX

(BIMC 5.20)

The tax is computed on gross receipts less the cost of prizes.

Charitable and non-profit organizations have an additional \$10,000 exemption from gross receipts.

Amusement Games	2.0%
Bingo	5.0%
Raffles	5.0%
Card Games	10.0%
Punchboards and Pull Tabs	10.0%

GAMBLING TAX (Penalty)

(Resolution No. 95-27)

Minimum Penalty	\$10.00
1-10 days delinquent	Minimum plus 5% of tax due
11-20 days delinquent	Minimum plus 7.5% of tax due
21-31 days delinquent	Minimum plus 10% of tax due
32-60 days delinquent	Minimum plus 15% of tax due

City of Bainbridge Island Fee Schedule

11. UTILITY FEES

A. CONNECTION TO CITY UTILITIES

(Required by Ordinance No. 82-20)

1. SYSTEM PARTICIPATION FEES

(Ordinance No. 2018-47)

A. WATER

(1) Residential – Single Family

Meter Size of:	5/8"	\$3,806.00
	3/4"	\$5,709.00
	1"	\$9,515.00
	1.5"	\$19,029.00
	2"	\$30,447.00
	3"	\$60,893.00
	4"	\$95,145.00
	6"	\$190,291.00

(2) Residential – Multi Family

Meter Size of:	5/8"	\$4,030.00
	3/4"	\$6,045.00
	1"	\$10,075.00
	1.5"	\$20,150.00
	2"	\$32,240.00
	3"	\$64,480.00
	4"	\$100,750.00
	6"	\$201,499.00

(3) Commercial

Meter Size of:	5/8"	\$4,030.00
	3/4"	\$6,045.00
	1"	\$10,075.00
	1.5"	\$20,150.00
	2"	\$32,240.00
	3"	\$64,480.00
	4"	\$100,750.00
	6"	\$201,499.00

(4) Irrigation

Meter Size of:	5/8"	\$3,357.00
	3/4"	\$5,036.00
	1"	\$8,394.00
	1.5"	\$16,787.00

City of Bainbridge Island Fee Schedule

2"	\$26,860.00
3"	\$53,720.00
4"	\$83,937.00
6"	\$167,875.00

B. SEWER

WINSLOW

(1) Residential – Single Family	\$8,187.00 (a flat fee)
(2) Residential – Multi Family	\$5,079.00 per living unit
(3) Commercial	\$8,187.00 per ERU

Where "ERU" is defined as each set of 20-fixture units as shown on the schedule of fixture units on file with the City Clerk.

SOUTH ISLAND SEWER

(1) Residential – Single Family	\$3,751.00 (a flat fee)
(2) Residential – Multi-Family	\$2,327.00 per living unit
(3) Commercial	\$3,751.00 per ERU

Where "ERU" is defined as each set of 20-fixture units as shown on the schedule of fixture units on file with the City Clerk.

2. CONNECTION FEES

(Resolution No. 97-39)

Ordinance No. 99-24 provides that "each person applying to connect to the City's water system or to change his or her use of the City's water system shall provide a separate water meter for each separate category of use and for each separate building served, and, in order to allow the monitoring of consumption and to encourage water conservation, shall sub-meter each individual unit at his or her expense."

WATER CONNECTION DONE BY CITY STAFF (INSTALLATION)

If water main is on same side of street.

3/4" Line	\$950.00
1" Line	\$1,100.00
Larger Pipe Size	Calculated on a case-by-case basis at 125% of direct costs

WATER CONNECTION DONE BY CITY STAFF (INSTALLATION)

If water main is across street.

3/4" Line	\$2,500.00
1" Line	\$2,750.00
Larger Pipe Size	Calculated on a case by case basis at 125% of direct costs

City of Bainbridge Island Fee Schedule

WATER CONNECTION DONE BY OTHER THAN CITY STAFF (a.k.a. Drop-In)

3/4" Line	\$225.00
1" Line	\$350.00
Larger Pipe Size	Calculated on a case by case basis at 125% of direct costs

SEWER CONNECTION WORK DONE BY CITY STAFF (BIMC 13.12.020)

Calculated on a case by case basis at 125% of direct costs

SEWER CONNECTION DEPOSIT (Required if the work is to be done by the City)

Determined on a case by case basis

3. INSPECTION FEES (Resolution No. 97-39)

WATER CONNECTIONS (Resolution No. 97-39)

RESIDENTIAL (per dwelling unit):

Initial Inspection	\$100.00
Fee for Each Re-inspection	\$100.00
Dig Up Fee (In Addition to Inspection Fee)	\$250.00

NON-RESIDENTIAL (per each set of 20 fixture units or portion thereof)

Initial Inspection	\$100.00
Fee for Each Re-inspection	\$100.00
Dig Up Fee (In Addition to Inspection Fee)	\$250.00

INSPECTION AND TESTING OF WATER MAIN AND/OR SIDE-LINE

125% of direct costs
(Minimum \$600.00)

SEWER CONNECTIONS (Resolution No. 97-39)

RESIDENTIAL (per dwelling unit):

Initial Inspection	\$100.00
Fee for Each Re-Inspection	\$100.00
Dig Up Fee (In Addition to Inspection fee)	\$250.00

NON-RESIDENTIAL (per each set of 20 fixture units or portion thereof)

Initial Inspection	\$100.00
Fee for Each Re-Inspection	\$100.00
Dig Up Fee (In Addition to Inspection fee)	\$250.00

INSPECTIONS AND TESTING OF SEWER MAIN AND/OR SIDE-LINE

125% of direct costs

City of Bainbridge Island Fee Schedule

ADDITIONAL WORK BY CITY

(Resolution No. 2000-33)

Charging of Water Main	\$400.00
Flushing of Water Main	\$550.00
Reflushing of Water Main	\$600.00
(Charged for each time flushed after the first – includes bacteriological test).	

Inspection and Testing of New Water or Sewer Mains	Hourly Rate
Developer Extension Agreements	\$250.00

4. ADMINISTRATIVE PROCESSING FEES

(Ordinance No. 2006-09, Resolution No. 2006-13)

A. WATER AND SEWER AVAILABILITY REQUESTS

Information	\$50.00
Single Family Residential Uses	\$50.00
Multi-Family Residential Uses	\$75.00
Commercial Uses	\$100.00

B. WATER AND SEWER SERVICE AREA MODIFICATION REQUESTS

WATER SERVICE AREA – MINOR MODIFICATION	\$125.00
(Comprehensive Plan Water Resources Element WR 3.6)	
WATER SERVICE AREA – MAJOR EXPANSION	\$250.00
(Comprehensive Plan Water Resources Element WR 3.6)	
SEWER SERVICE AREA – MINOR MODIFICATION	\$125.00
(Comprehensive Plan Water Resources Element WR 2.3)	
SEWER SERVICE AREA – MAJOR EXPANSION	\$250.00
(Comprehensive Plan Water Resources Element WR 2.7)	

City of Bainbridge Island Fee Schedule

B. UTILITY FEES – MONTHLY RATES

(Ordinance No. 2012-21, unless otherwise indicated)

SERVICE CATEGORIES

CATEGORY 1 – Single Family Residences (SFR)

CATEGORY 2 – Multiple Dwellings (MFRs)

Residences including but not limited to apartment houses, condominiums and mobile home courts are included in this category. Each dwelling unit shall constitute one unit for the purposes of this rate schedule.

CATEGORY 3 – Commercial Users (COMM)

Commercial users including but not limited to retail sales, personal and professional services, entertainment, repair facilities, and restaurants. Each water meter shall constitute one unit for the purposes of this rate schedule.

CATEGORY 4 – Other (MIX)

Any users other than those in Categories 1, 2, 3 and 5. Each water meter shall constitute one unit for the purposes of this rate schedule. Ordinance 98-24 provides that there shall be no new connections in this category after October 1, 1998.

CATEGORY 5 – Industrial Users

DISCOUNTS FOR LOW INCOME SENIORS OR DISABLED CITIZENS (does not apply to sewer service connections for sewer treatment provided by Kitsap County Sewer District No. 7)

(BIMC 13.16.082 through 086, Ordinance No. 2017-15, Resolution No. 2020-01)

Persons who meet the qualifications for property tax exemption under RCW 84.36.381, or disabled persons who meet the requirements set forth in BIMC 13.16.084 and 13.16.086, may apply for the following discounts to their single-family residence or residential cooperative or condominium unit utility bills:

WATER:	50% reduction
SEWER:	50% reduction
STORM DRAIN:	50% reduction

DISCOUNTS ARE NOT RETROACTIVE

Delinquent bills are penalized at the rate of 10% of the amount of the delinquent service charges for each month delinquent. (Ordinance No. 74-16, BIMC 13.16.070).

WATER RATES

WATER RATES FOR THE WINSLOW WATER SYSTEM, ROCKAWAY BEACH WATER SYSTEM, AND THE CASEY STREET WATER SYSTEM

(Ordinance No. 2019-14)

CATEGORY 1 (Single Family) shall pay a monthly fixed base rate based on size of water meter as follows:

Up to 3/4"	\$12.70
1"	\$25.04
1.5"	\$45.65

City of Bainbridge Island Fee Schedule

Plus, a charge for consumption on an incremental basis as follows:

For the first 500 cubic feet	\$1.29 per 100 cubic feet
For the next 700 cubic feet	\$2.07 per 100 cubic feet
For the next 1,800 cubic feet	\$2.94 per 100 cubic feet
For amounts over 3,000 cubic feet	\$4.00 per 100 cubic feet

CATEGORY 2 (Multiple Dwellings) shall pay a monthly fixed base rate for each residential unit of: \$5.49

Plus, a charge for consumption per 100 cubic feet \$1.13

CATEGORY 3 (Commercial) shall pay a monthly fixed base rate based on size of water meter as follows:

Up to 3/4"	\$16.66
1"	\$36.84
1.5"	\$70.64
2"	\$110.86
3"	\$218.54
4"	\$339.66
6"	\$676.13

Plus, a charge for consumption per 100 cubic feet \$1.57

CATEGORY 4 (Industrial) shall pay rates as set by individual contract, which contract shall not provide rates less than any of the categories 1 through 3.

City of Bainbridge Island Fee Schedule

IRRIGATION SYSTEMS shall pay a monthly base rate based on size of water meter as follows:

Up to 3/4"	\$4.17
1"	\$5.49
1.5"	\$7.68
2"	\$10.33
3"	\$17.34
4"	\$25.25
6"	\$47.21

Plus, a charge for consumption per 100 cubic feet	\$3.44
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WATER FOR CONSUMPTION ON PROJECTS AT CITY LOCATION

(Ordinance No. 2003-42)

\$3.89 per 100 cubic feet plus
125% of direct cost to city for
connection setup and delivery

SEWER RATES

SEWER RATES FOR USERS OF BOTH WATER AND SEWER

(Ordinance No. 2019-14)

CATEGORY 1 (Single Family) *	\$43.54 per month plus \$7.43 per 100 cu. ft. of water
CATEGORY 2 (Multi-Family)	\$38.14 per month/unit plus \$7.43 per 100 cu. ft. of water
CATEGORY 3 (Commercial)	\$133.89 per month plus \$10.10 per 100 cu. ft. of water
CATEGORY 4 (Industrial)	Set by individual contract

* Category 1: Sewer bills mid-June through mid-September are reduced to the average of each property's billing for the prior months of mid-December through mid-May.

SEWER RATES FOR USERS WITHOUT WATER SERVICE

The following monthly sewer rates apply to City sewer customers who are not connected to City water services.

For Users served by the City's Sewer Treatment Plant, the following rates apply:

CATEGORY 1 (Single Family)	\$122.20 per month/unit without meter
CATEGORY 3 (Commercial)	\$164.11 per ERU

City of Bainbridge Island Fee Schedule

SEWER RATES FOR CUSTOMERS SERVED BY THE SEWER DISTRICT NO. 7 TREATMENT PLANT

(Ordinance No. 2009-39)

(Kitsap County Sewer District No. 7 Resolution # 2019-02)

Property contributing sewage to the Kitsap County Sewer District No. 7 Treatment Plant shall pay a monthly rate equal to the monthly rate applied to the City by Kitsap County Sewer District No. 7 per ERU (presently \$62.59) for treatment plus:

Properties with Grinder Pumps	\$28.78 per ERU
Properties without Grinder Pumps	\$23.69 per ERU

SEWER PARTICIPATION CHARGE (SEWER DISTRICT NO. 7)

(Kitsap County Sewer District No. 7 Resolution # 2017-01)

(1) Residential – Single Family	\$11,175.00 (Flat Fee)
(2) Commercial	\$11,175.00 per ERU

Where “ERU” is defined as each set of 20-fixture units as shown on the schedule of fixture units on file with the City Clerk.

City of Bainbridge Island Fee Schedule

C. STORM AND SURFACE WATER RATES

(BIMC 13.24, Ordinance No. 2017-22)

Storm and Surface Water fees are billed on Kitsap County property tax bills.

CHARGE PER IMPERVIOUS SURFACE UNIT (ISU) \$204.00 annually

REDUCTIONS

(Ordinance No. 2015-20 and Resolution No. 2016-10)

Rate reductions for low-income seniors or disabled citizens 50% discount
As defined by BIMC 13.16.082.

Categories other than Single Family Residence may apply for the following
impervious surface rate reductions for:

Compacted Gravel Surfaces Used by Vehicles	25% discount
On-site Stormwater Mitigation Facility	up to 50% discount
Less than 15% Impervious Groundcover	50% discount

These discounts are not retroactive; they are granted at the sole discretion of the City; and they may not be used to reduce the charge to less than 50% of the fee.

D. UTILITIES FEES – OTHER

NEW ACCOUNT FEE \$10.00
(Ordinance No. 92-24)

BILL TO OTHER THAN OWNER \$25.00
(Ordinance No. 92-24, Resolution No. 97-39)
This fee is a setup charge and replaces the “New Account Fee” if applicable.

CHARGE FOR DELINQUENCY NOTICE \$10.00
(Ordinance No. 92-24)
This fee is charged each time the City mails a letter or notice of delinquency when account is delinquent.

MULTIPLE BILLS \$5.00
(Resolution No. 2003-50)
This fee is charged monthly, per bill sent.

LEAK CHECK REQUEST, IF NO LEAK FOUND \$35.00

METER RE-READ, IF THE METER WAS NOT ACCESSIBLE
(Resolution No. 2001-07)

First Instance	\$35.00
Subsequent Requests	\$75.00

City of Bainbridge Island Fee Schedule

NOTICE OF TURN OFF, AT THE CITY'S REQUEST (Ordinance No. 92-24)	\$20.00
SEASONAL TURN OFF (Ordinance No. 92-24, Resolution No. 2016-10)	\$75.00
SERVICE RESTORED (Ordinance No. 92-24, Resolution No. 2001-07)	
If Related to Seasonal Turn Off - During normal worked hours (Includes Turn Off)	\$35.00
If Turned off At City Request - During normal worked hours	\$25.00
If Turned on Outside Normal Worked Hours	\$75.00
STANDARD DEVELOPER EXTENSION AGREEMENT PROCESSING FEE	\$250.00
UNAUTHORIZED TURN ON PENALTIES: (Ordinance No. 92-24, Resolution No. 2001-07)	
Occupied Single Family Residences	\$100.00
All Others, including residences under construction	\$500.00
WRITTEN RESPONSE TO BALANCE INQUIRY (Ordinance No. 92-24, Resolution No. 2001-07)	
See also Written Report to Escrow Company in Section 13	
Billed to former owner (water and sewer service only)	\$5.00 per service
If received by City less than seven working days before transfer of ownership	\$50.00 surcharge

City of Bainbridge Island Fee Schedule

12. MISCELLANEOUS FEES

ALARM REGISTRATION FEE (Ordinance No. 2003-05, Resolution No. 2003-05)	\$50.00
BOAT DOCK MOORING FEE FOR FIRST 3 HOURS (Resolution No. 2009-03)	\$.10 per foot for 3 hours or less
BOAT DOCK MOORING (Ordinance No. 93-32, Resolution No. 2009-03)	\$.50 per foot per day for any time in excess of three consecutive hours
BUOY FEES (Resolution No. 2018-12)	\$0.25 per foot for any time in excess of 3 consecutive hours in a 24-hour period
BOAT RAMP WITH BOAT TRAILER PARKING (Resolution No. 2017-03)	\$8.00 per day; \$80 per year
BOAT RAMP-COMMERCIAL (GROUP) (Resolution No. 2009-03)	\$20 per day; \$200 per year
HAND LAUNCH WITH CAR PARKING (Resolution No. 2009-03)	\$5.00 per day
BOAT DOCK, SPECIAL USE PERMIT (Ordinance No. 93-32, Resolution No. 2018-12)	\$100.00
BOAT IMPOUND REDEMPTION FEES (BIMC 12.24, Resolution No. 93-36)	\$50.00
BOAT DOCK UTILITY FEES (Resolution No. 2018-12)	Electrical fee of \$5.00 per day at the City Dock
CABLE TV FRANCHISE FEE (Ordinance No. 96-22) Paid bi-monthly	5% of Gross Revenue
CABLE TV FRANCHISE FEE – PENALTY (Set by contract)	Variable
COLLECTION AGENCY FEE (Ordinance No. 97-29, Resolution No. 98-06)	

City of Bainbridge Island Fee Schedule

Charged whenever the City deems it necessary to use a collection agency in order to collect amounts owed to the City.

Amount owed is \$100.00 or less

100% of Amount Owed

Amount owed is over \$100.00

50% of Amount Owed

CONCESSIONS FROM VENDING MACHINE	Variable
DEVELOPER EXTENSION AGREEMENT	\$250.00
DISHONORED CHECK CHARGE (Ordinance No. 92-24, Resolution No. 92-39)	\$20.00
DUI EMERGENCY RESPONSE FEE (Ordinance No. 98-21, Resolution No. 98-42)	\$150.00
ESCHEAT TRANSACTION PROCESSING FEE (Ordinance No. 92-24, Resolution No. 92-39)	\$10.00
FALSE ALARM FEES (Ordinance No.2003-05, Resolution No. 2003-05)	
Second response	\$50.00
Third response	\$100.00
Fourth and subsequent responses	\$250.00/response
LATECOMERS AGREEMENT PROCESSING FEE (Resolution No. 2000-33)	Hourly Rate
LIEN FILING FEE (Ordinance No. 92-26, Resolution No. 92-44)	\$100.00
LIEN RELEASE FEE (Ordinance No. 92-26, Resolution No. 92-44)	\$100.00
L.I.D. PETITION PROCESSING FEE	\$250.00
MAPS	See Copies
NOTARY SERVICES (BIMC 12.20, WAC 308.30.020)	\$5.00 Waived for City employees or City Work
PARADE PERMIT	See Special Event Permit
POLICE SECURITY SERVICES (Minimum 3 hours)	\$100.00 per hour
PROCESS SERVICE FEE (Ordinance No. 92-24, Resolution No. 92-39)	\$25.00

City of Bainbridge Island Fee Schedule

REPORT TO ESCROW COMPANIES

(Ordinance No. 92-24, Resolution No. 2007-12)

Waived if no investigation required. These charges are in addition to the charges in Section 12, if applicable.

Electronic utility and lien search	\$25.00 flat fee
Manual utility and lien search	\$35.00 flat fee

RIGHT-OF-WAY USE PERMITS

(Ordinance No. 2014-24 and Resolution No. 2014-15)

Type A – Right-of-Way Short-Term Use	\$150.00
Type B1 – Right-of-Way Disturbance	\$250.00
Type B2	
a. Annual Bulk Purchase Right-of-Way Permit	\$500.00
b. Processing Fee for each City Permit issued under Bulk Purchase Permit (Includes on inspection per cut or use)	\$50.00
Type C – Right-of-Way Long-Term Use	\$250.00
Type D – Right-of-Way Franchise Utility Routine Maintenance	\$1,000.00
Type A through D – Right-of-Way Additional Inspections, each	\$50.00

ROAD SIGN-PRIVATE (Resolution No. 93-22)	\$125.00
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ROAD VACATION (Ordinance No. 91-22, Resolution No. 93-22)	\$250.00
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SIDEWALK CAFÉ PERMIT (Ordinance No. 2014-16, Resolution No. 2014-11)	\$100.00
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SIGN REMOVAL (Ordinance No. 92-24, Resolution No. 92-39)	\$25.00
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SPECIAL EVENT PERMIT	\$25.00
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TRANSPORTATION BENEFIT DISTRICT VEHICLE LICENSE FEE (Resolution Nos. 2019-08 and 2019-23) ¹	\$30.00
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VISA/CITIZEN/IMMIGRATION DOCUMENTS (Ordinance No. 92-24, Resolution No. 92-39)	\$5.00
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WATER SATELLITE SYSTEM CHARGES (Resolution No. 2000-33)	
ANNUAL FEE (no samples included)	\$100.00

¹ The City has a rebate program for income qualified residents. Check the City website for eligibility and application (Resolution No. 2019-23).

City of Bainbridge Island Fee Schedule

SATELLITE WATER SAMPLES – BACTERIOLOGICAL
SATELLITE WATER SAMPLES – ALL OTHER

Hourly Rate
Hourly Rate